



Public Access guide

To view Public Access, go to darlington.gov.uk/PA

Contents

Public Access guide	1
Simple Search	2
Advanced Search	3
Search Results	3
Property Search	6
A-to-Z Street Search	6
Address Search	6
Map Search	8
Registration	10
Saving a Search (Registration Required)	12

Simple Search

Use the Simple Search to search for Planning Applications.

Appeals and Enforcement Notices will be available in the future by using the selection buttons.

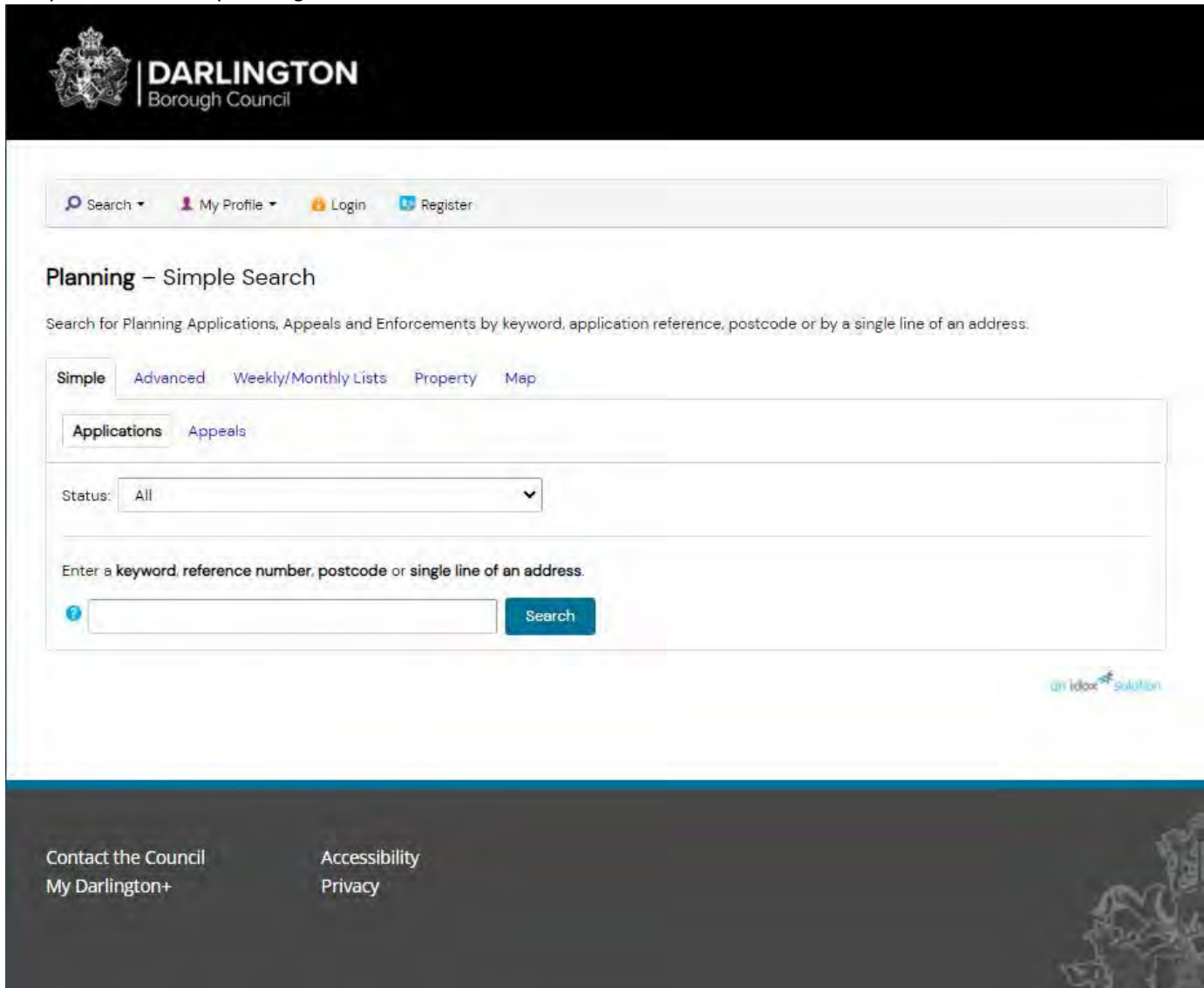
To find a case, you can search by the application number/case reference, postcode, or the first line of an address.

If you are not sure of any of the above, try a Property Search or a Map Search by clicking on the Property or Map tab.

Search Examples:

- Enter an application number, for example “18/01234/FUL”
- Enter the first line of an address or Enter a postcode,”

Simple Search example image:



The screenshot shows the 'Simple Search' page on the Darlington Borough Council website. At the top, there is a navigation bar with the council logo and name. Below this is a search bar with options for 'Search', 'My Profile', 'Login', and 'Register'. The main heading is 'Planning – Simple Search', followed by a sub-heading 'Search for Planning Applications, Appeals and Enforcements by keyword, application reference, postcode or by a single line of an address.' There are tabs for 'Simple', 'Advanced', 'Weekly/Monthly Lists', 'Property', and 'Map'. Under the 'Simple' tab, there are sub-tabs for 'Applications' and 'Appeals'. A 'Status' dropdown menu is set to 'All'. Below this is a text input field with a placeholder 'Enter a keyword, reference number, postcode or single line of an address.' and a blue 'Search' button. The footer contains links for 'Contact the Council', 'My Darlington+', 'Accessibility', and 'Privacy'.

Advanced Search

Click on the Advanced tab to access Advanced Search. This gives you more search options.

The Description Keyword field allows you to search the application description.

If you wanted to find all the applications for "wind turbines", enter it here and click Search.

At the bottom of the screen, you can enter date ranges to narrow your search results.

This will also help speed up your searches.

Search Results

Your search results will be shown in the format below.

If your search returns only one result, you will be taken directly to the Application Summary for that application.

Advanced Search results example image:

Planning – Applications Search

Search for Planning Applications, Appeals and Enforcements by matching at least one search option in the form below.

Simple **Advanced** Weekly / Monthly Lists Property Map

Applications Appeals Enforcements

Reference Numbers

Application Reference:

Planning Portal Reference:

Alternative Reference:

Application Details

Description Keyword:

Applicant Name:

Application Type:

Ward:

Parish:

Conservation Area:

Agent:

Status:

Decision:

Appeal Status:

Appeal Decision:

Development Type:

Address:

If your search produces too many results, click Refine Search to change the criteria.

Using the grey bar at the top of the results, you can change the order of the search results. By default, results are shown in descending order of date received.

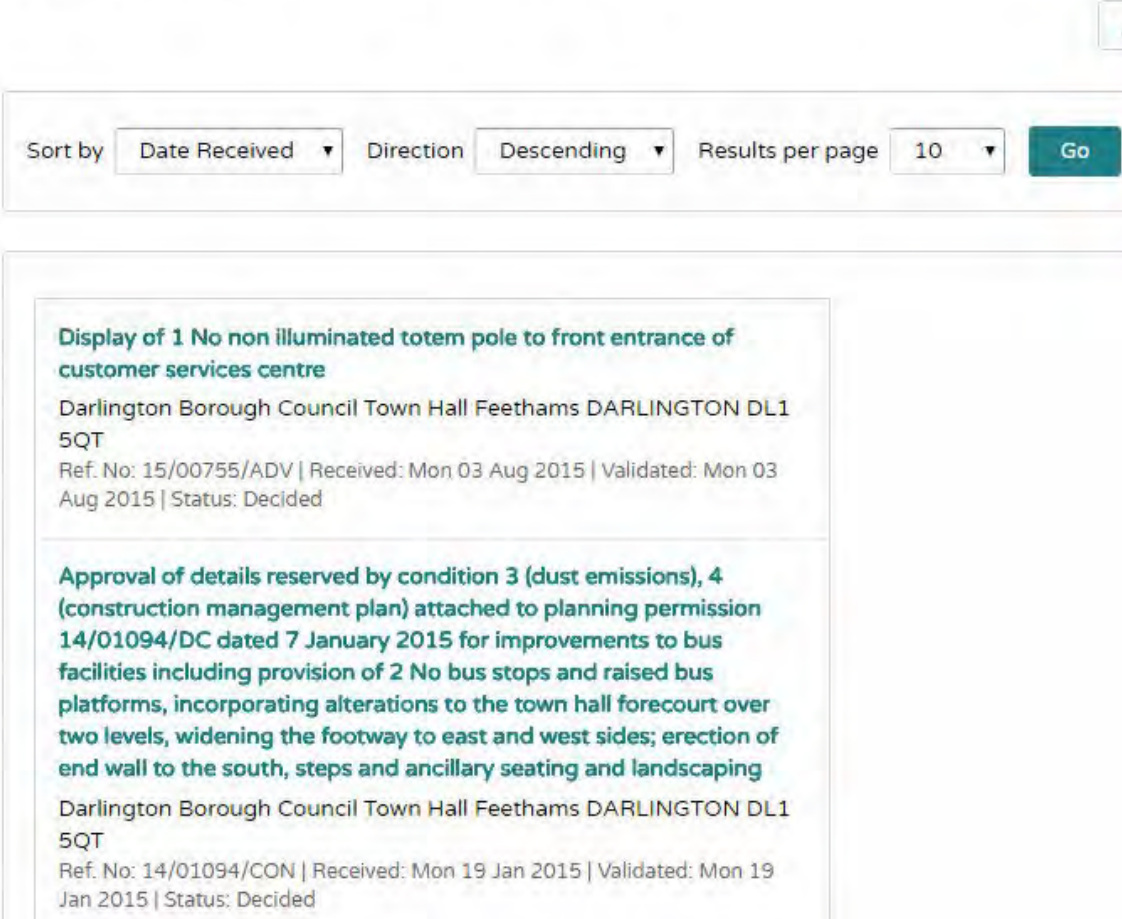
To view an application, click on the description text, usually shown in blue.

The search results are also shown on a map on the right.

Click the link to view a larger version, but if your search covers a large area and the application polygons are small, they may be difficult to see.

Results page example image:

Planning – Results for Application Search



Sort by Direction Results per page

Display of 1 No non illuminated totem pole to front entrance of customer services centre
Darlington Borough Council Town Hall Feethams DARLINGTON DL1 5QT
Ref. No: 15/00755/ADV | Received: Mon 03 Aug 2015 | Validated: Mon 03 Aug 2015 | Status: Decided

Approval of details reserved by condition 3 (dust emissions), 4 (construction management plan) attached to planning permission 14/01094/DC dated 7 January 2015 for improvements to bus facilities including provision of 2 No bus stops and raised bus platforms, incorporating alterations to the town hall forecourt over two levels, widening the footway to east and west sides; erection of end wall to the south, steps and ancillary seating and landscaping
Darlington Borough Council Town Hall Feethams DARLINGTON DL1 5QT
Ref. No: 14/01094/CON | Received: Mon 19 Jan 2015 | Validated: Mon 19 Jan 2015 | Status: Decided

After clicking on an application, you will be shown a summary of the application details.

Click on Further Information to view the full details of the application, including details of the applicant, agent, case officer and important dates.

The Contacts button will show the details of the local ward councillors for the application site.

The Documents tab will show you the plans, forms and responses to the application, the reports and decision

Application Summary example image:

Planning – Application Summary [Help with this page](#)

15/00755/ADV | Display of 1 No non illuminated totem pole to front entrance of customer services centre | Darlington Borough Council Town Hall Feethams DARLINGTON DL1 5QT

[Back to search results](#) [Track](#) [Print](#)

Details | [Comments \(0\)](#) | [Constraints \(0\)](#) | [Documents \(5\)](#) | [Related Cases \(1\)](#) | [Map](#)

Summary | [Further Information](#) | [Contacts](#) | [Important Dates](#)

Reference	15/00755/ADV
Alternative Reference	Not Available
Application Received	Mon 03 Aug 2015
Application Validated	Mon 03 Aug 2015
Address	Darlington Borough Council Town Hall Feethams DARLINGTON DL1 5QT
Proposal	Display of 1 No non illuminated totem pole to front entrance of customer services centre
Status	Decided
Decision	GRANTED WITH CONDITIONS
Decision Issued Date	Wed 14 Oct 2015
Appeal Status	Unknown
Appeal Decision	Not Available

There are 5 documents associated with this application.

There are 0 cases associated with this application.

There is 1 property associated with this application.

Property Search

A property search allows you to view all applications and cases on a particular address.

There are 2 ways to search. Click on the Property tab and select the A to Z or Address Search option.

A-to-Z Street Search

The A-to-Z Street Search allows you to view properties by Street Name.

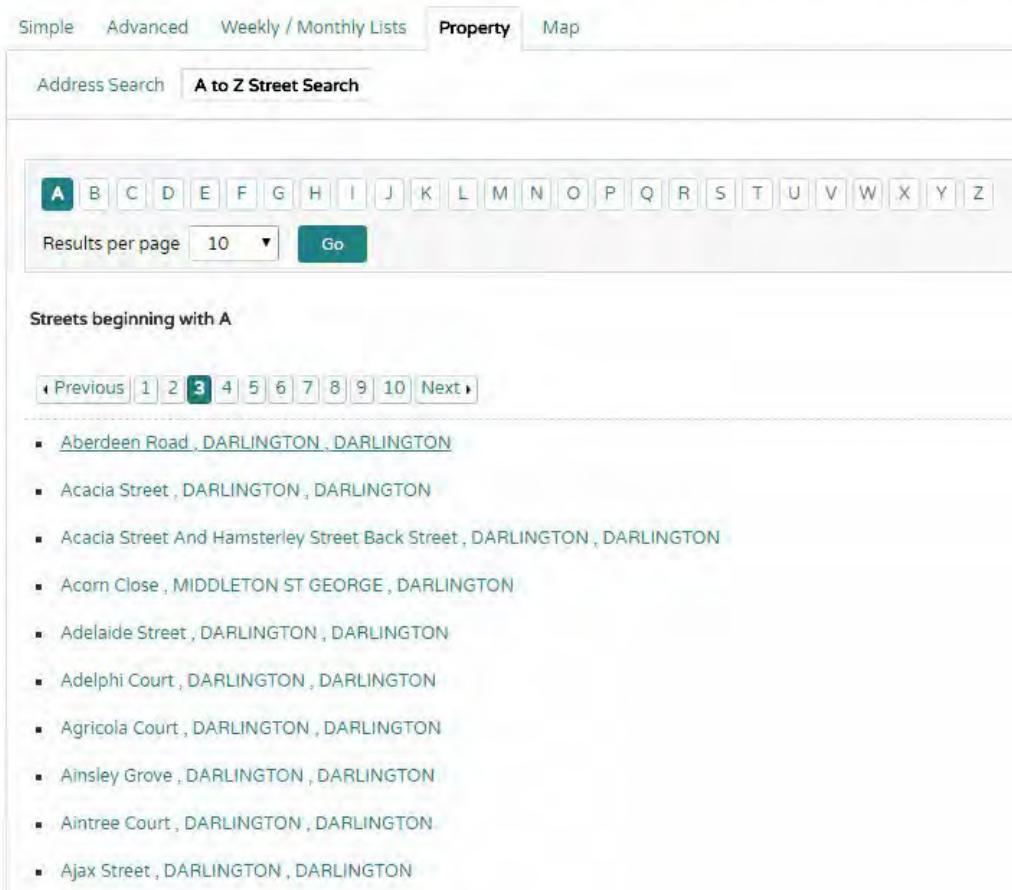
Use the letters across the top to show streets beginning with that letter. You can change the number of results per page by changing the drop-down menu and clicking Go.

Click on the street name to show the properties on the street.

A-to-Z Street Search example image:

A to Z Street Search

Click on a letter below to get a list of streets beginning with that letter. Clicking on a street will display a list of properties on t



The screenshot shows the 'A to Z Street Search' interface. At the top, there are tabs for 'Simple', 'Advanced', 'Weekly / Monthly Lists', 'Property', and 'Map'. Below these, there are two search options: 'Address Search' and 'A to Z Street Search'. The 'A to Z Street Search' option is selected. Below the search options, there is a row of letters from A to Z. The letter 'A' is highlighted. Below the letters, there is a 'Results per page' dropdown menu set to '10' and a 'Go' button. Below the search options, there is a section titled 'Streets beginning with A'. This section contains a pagination bar with 'Previous', '1', '2', '3', '4', '5', '6', '7', '8', '9', '10', and 'Next'. The number '3' is highlighted. Below the pagination bar, there is a list of streets beginning with 'A', each followed by 'DARLINGTON, DARLINGTON'. The streets listed are: Aberdeen Road, Acacia Street, Acacia Street And Hamsterley Street Back Street, Acorn Close, Adelaide Street, Adelphi Court, Agricola Court, Ainsley Grove, Aintree Court, and Ajax Street.

Address Search

The address search allows you to perform a conventional address search.

You can search by postcode from this screen.

Enter the address details and click Search to show the result.

Address Search example image:

Address Search

Search for current or historical cases relating to a property by selecting at least one of the address fields in the form below.

Simple Advanced Weekly / Monthly Lists **Property** Map

Address Search A to Z Street Search

UPRN:

Property Name / Number:

Street Name:

Locality:

Town:

Postcode:

The search results are shown in a list.

Click on the property to view the property details.

Search results list example image:

Search Results

Direction: Ascending Results per page: 10 Go

1 2 3 4 5 6 7 8 9 10 Next >

Carl Banks Floral Boutique 2 Grange Road DARLINGTON DL1 5NG
Elan 4 Grange Road DARLINGTON DL1 5NG
Yates 8 Grange Road DARLINGTON DL1 5NG
Swinton Insurance 7 Grange Road DARLINGTON DL1 5NA
Cooks And Hitchcock 8 Grange Road DARLINGTON DL1 5NG
The Angels Share 9 Grange Road DARLINGTON DL1 5NA
10 Grange Road DARLINGTON DL1 5NG
Coco 11 Grange Road DARLINGTON DL1 5NA
Hooker And Young 13B Grange Road DARLINGTON DL1 5NA
Dolly Mams 12 Grange Road DARLINGTON DL1 5NG



Map Search

The Map Search allows you to view applications on an interactive map.

To start, click on the Map tab.

This shows the initial map view

You can select what type of applications and from what time frame you want to view using the “Legend and Filter” drop-down menus on the right of the map.

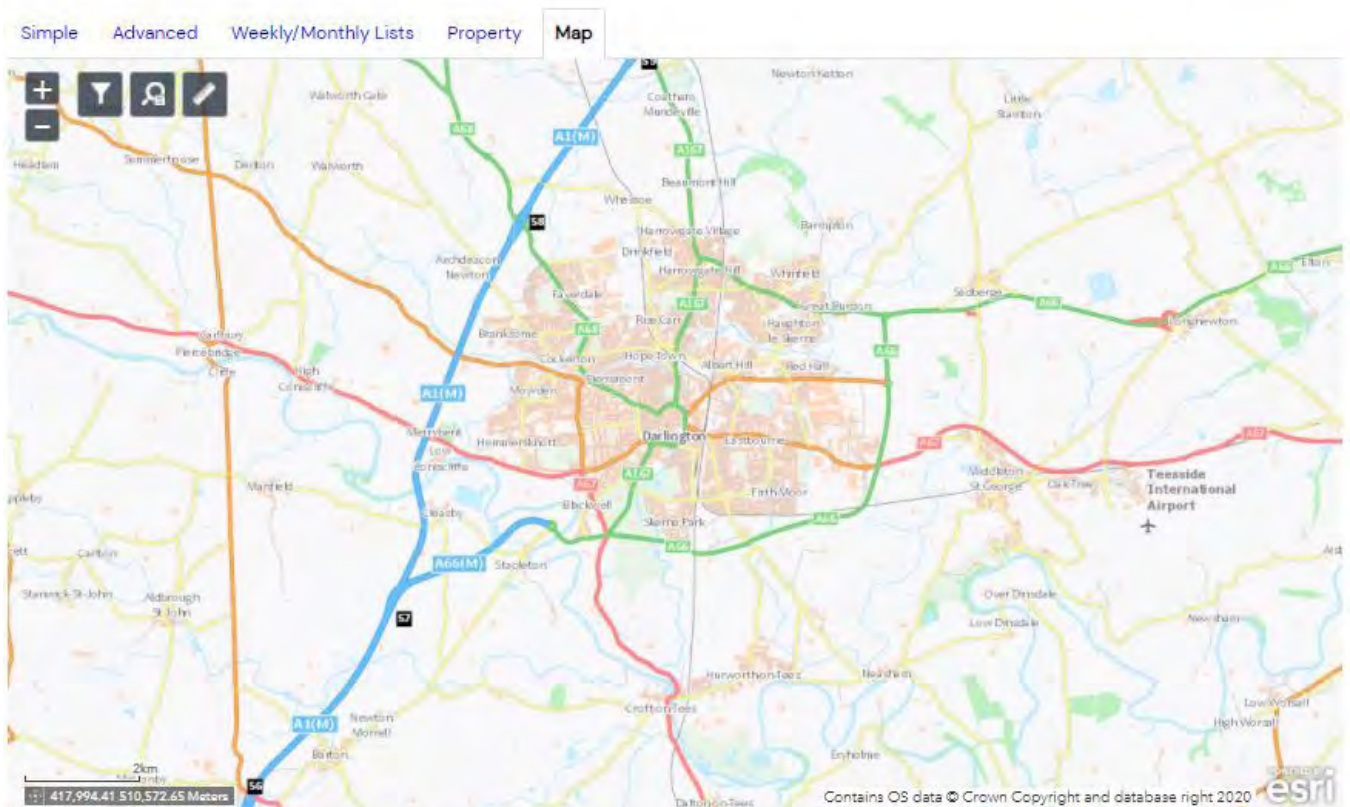
Use the map tools to help you zoom in or out or click and drag to pan around the map to locate the desired case or property.

Map search example image:

Planning – Map Search

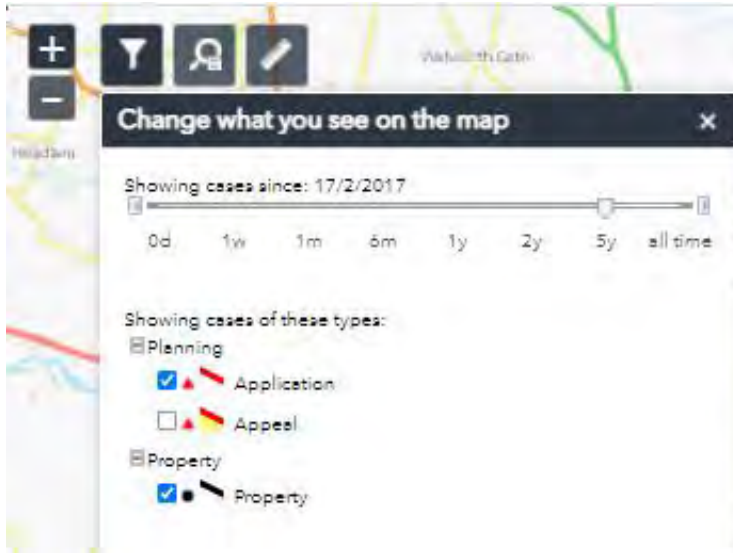
[Help with this page](#)

[Click here for help with using the map.](#)



This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office Crown copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings. Darlington Borough Council, Licence No. 100023728 (2022).

You can select what type of applications and from what time frame you want to view using the “Filter” icon on the left of the map.



Use the slider to narrow your search or move to the far right to select All Time

Once zoomed in below a scale of 1:10000, the applications are highlighted on the map edged in red.

Click on the application number to view the application details.

Zoomed map example image:



Registration

Registration is required if you want to track applications, save searches, and receive email notifications about tracked applications and new search results.

Click the Register button and complete the details on the registration screen.

Click Next

Registration screen example image:

Registration

Once registered the following additional functionality will be available:

- Tracking applications
- Saving Searches
- Email notifications about tracked applications and new search results.

Fields marked with a * must be completed.

Title *	<input type="text" value="Mr"/>
First Name *	<input type="text" value="Joe"/>
Surname *	<input type="text" value="Bloggs"/>
Phone Number	<input type="text"/>
A confirmation email will be sent to the email address you provide below.	
Email Address *	<input type="text" value="joe.blogs@darlington.gov.uk"/>
Confirm Email Address *	<input type="text" value="joe.blogs@darlington.gov.uk"/>
Your password must be at least 8 characters long and be a mix of letters and numbers.	
Password *	<input type="password" value="*****"/>
Confirm Password *	<input type="password" value="*****"/>
<input type="button" value="Next"/>	

Enter your postcode then Click Next

Postcode entry example image:

Registration

Postcode *	<input type="text" value="DL1 9QT"/>
<input type="button" value="Back"/> <input type="button" value="Next"/>	

Select your address from the list.

If your address is outside the district, you will need to enter it manually at this point.

Click Next

Address selection example image:

Please select your address:

Check your details are correct. Use the back button to correct any mistakes.

Tick to accept the Terms and Conditions and Privacy Policy.

Click Next

Acceptance example image:

* I have read and agree with the [Terms and Conditions \(opens in a new window\)](#) and [Privacy Policy \(opens in a new window\)](#)

The system will confirm that your registration is complete and will send you an email which you will need to action by following the link.

Registration Complete

Thank you for Registering

You will shortly be sent an email with instructions on how to complete your registration.

Saving a Search (Registration Required)

Once registered, you can save a search.

You will receive an email alert when new applications meet your search criteria.

You will need to log in to save a search.

To save a search, you must first run the search and view the Results for Application Search screen.

Click on the Save Search button (shown highlighted in red).

If you are not logged in, you will be prompted to log in using your email address and password you selected when you registered.

Search results example image:

Planning – Results for Application Search

[Refine search](#) [Save search](#)

Sort by Direction Results per page

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On the Save Search screen, you can enter a title for your search and select the Notify me via email, to receive email alerts of new search results.

Click the Save button to save your search.

Save Search example image:

My Profile »
Save Search

Saved Search Options

Search Title (editable)

Notify me via email about new search results Yes No

Last Run Date



Your search will appear in the list of Saved Searches under My Profile.

From here you can run, edit, or delete your search at any time

My Profile – Saves Searches example image:

My Profile – Saved Searches

[Help with this page](#)

[Profile Details](#) **Saved Searches** [Notified Applications](#) [Tracked Applications](#)

Run	Edit	Delete	Search Title	Search Type
			MsG Received 16-Jan-2018 2:38 PM	Application
			New Planning Applications in my Ward	Application